

A RESOLUTION AUTHORIZING THE FISCAL OFFICER AND/OR POLICE CHIEF TO SIGN AND EXECUTE ALL DOCUMENTS NECESSARY WITH THE BOARD OF COMMISSIONERS OF COSHOCTON COUNTY, OHIO

WHEREAS, the Village of West Lafayette ("Village") desire to contract with the Board of Commissioners of Coshocton County, Ohio ("County") for network access and limited IT services; and

WHEREAS, the Village currently receives full computer support services for the West Lafayette Police Department ("WLPD") Zuercher computers owned by the County and is contracted to pay approximately \$5,000 for said services; and

WHEREAS, the County Zuercher computers are outdated and replacement computers have been purchased by the Village to be installed by Village IT, ISResponse, LLC; and

WHEREAS, the Village Zuercher computers are now Village owned and can be supported by Village IT under the agreement with ISResponse, LLC; and

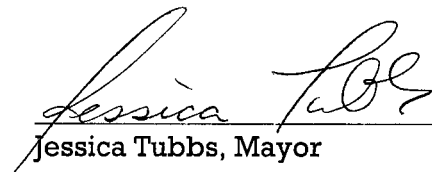
WHEREAS, the Village of West Lafayette has obtained a proposal in the amount of \$1,230.70 (One thousand two hundred thirty dollars and 70/100) annually for limited IT support services consisting solely of account management for nine (9) County-issued network accounts and WLPD's use of County internet and firewall services for nine (9) users.

NOW THEREFORE, BE IT RESOLVED by the Council of the Village of West Lafayette;

Section 1: That the Fiscal Officer and/or Police Chief are hereby authorized to sign and execute all documents necessary for this agreement, attached hereto.


Section 2: That the Council hereby declares this resolution to be an emergency measure immediately necessary to preserve the health, welfare and safety of the citizens of the Village of West Lafayette, Ohio and shall be effective immediately upon passage by this Council, signing by the Mayor, and posting.

PASSED IN COUNCIL THIS 13th day of April, 2026.



Jessica Tubbs, Mayor

ATTEST:



Amy Bourne, Fiscal Officer

NETWORK ACCESS AND LIMITED IT SERVICES AGREEMENT

This Network Access and Limited IT Services Agreement (“Agreement”) is entered into by and between the **Board of Commissioners of Coshocton County, Ohio** (“County”) and the **Village of West Lafayette, acting through the West Lafayette Police Department** (“WLPD” or “Village”).

1. Purpose

The purpose of this Agreement is to define the terms under which WLPD will maintain limited access to County network resources, specifically for the continued use of the Zuercher network at the Coshocton County Sheriff's Office, while discontinuing full IT support services previously provided by the County.

2. Discontinuation of Full IT Support

The parties acknowledge that WLPD no longer wishes to utilize the County's full computer support services. Accordingly, full IT support services previously provided by County IT staff shall be discontinued upon the effective date of this Agreement.

3. Limited IT Services to Be Provided

The County agrees to provide limited IT support services consisting solely of account management for nine (9) County-issued network accounts. Services shall include:

- Creating network accounts for new WLPD officers or authorized personnel;
- Deleting network accounts for personnel who separate from service;
- Resetting passwords; and
- Managing VPN remote access credentials.

No additional technical support, troubleshooting, hardware support, or software support shall be provided unless otherwise agreed to in writing.

4. Network Access and Usage

WLPD shall maintain nine (9) County-issued network accounts for the purpose of accessing the County's network and utilizing Computer Aided Dispatch services.

The 2026 IT costs reflect WLPD's use of County internet and firewall services for nine (9) users.

Connections to the County network:

- Shall be made only from WLPD-managed devices;
- Must comply with cybersecurity best practices; and
- Must meet all applicable CJIS (Criminal Justice Information Systems) requirements, including but not limited to:
 - Anti-virus software,
 - Device encryption,
 - Identity management,
 - Access control, and
 - Multi-factor authentication.

Failure to comply with CJIS requirements or other applicable security standards shall result in immediate denial or suspension of access to the County network until compliance is verified.

5. Annual Fee

Although full IT support services are discontinued, WLPD agrees to pay an annual fee to the County to ensure the continued security and integrity of the County's network systems.

The annual fee shall cover:

- Proportionate internet service costs;
- Firewall licensing;
- WLPD's annual resource usage; and
- County IT staff time required to manage and maintain the nine (9) accounts.

The specific fee amount for 2026 is set forth in the attached cost schedule, which is incorporated herein by reference. Fees for subsequent years may be adjusted upon renewal and provided in writing prior to the renewal date.

6. Term and Renewal

This Agreement shall become effective on the date it is executed by the Village ("Effective Date").

The Agreement shall automatically renew annually on the Effective Date unless either party provides written notice of termination at least thirty (30) days prior to the renewal date.

7. Termination

Either party may terminate this Agreement by providing thirty (30) days' written notice prior to the annual renewal date. Upon termination, all WLPD access to County network systems shall be discontinued, and all County-issued accounts shall be deactivated.

8. Entire Agreement

This Agreement constitutes the entire understanding between the parties concerning the subject matter herein and supersedes all prior discussions or agreements, whether written or oral.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the dates set forth below.

BOARD OF COMMISSIONERS
Coshocton County, Ohio

Name: _____
Title: _____
Date: _____

VILLAGE OF WEST LAFAYETTE
Acting by and through the West Lafayette Police Department

Name: _____
Title: _____
Date: _____

Approved to Form only:

 2/26/26
County Prosecutor

Approved to Form only:

West Lafayette Village Solicitor

