

# *Record of Proceedings*

## Minutes of West Lafayette Village Council Regular Meeting

West Lafayette Village Council met in regular session on August 14, 2023 at 7:00 p.m. in the municipal building with Mayor Stephen R. Bordenkircher presiding.

### **Pledge of Allegiance**

### **Prayer**

**Roll Call:** Rich Wheeler, Brittany Howell, Christie Maurer, Tim Cheney, and Bo Fortune were present. Adam Fisher was absent due to a family medical emergency. A motion was made by Bo Fortune and seconded by Christie Maurer to excuse Councilman Adam Fisher due to a family medical emergency. Roll call 5 yes.

A motion was made by Bo Fortune and seconded by Christie Maurer to approve the minutes from the regular council meeting held on July 24, 2023. Roll call 5 yes.

**Mayor's Correspondence:** Mayor Bordenkircher reported receiving an invitation to the Dinner on the Farm with the Coshocton County Farm Bureau on August 26, 2023.

**Citizens' comments:** Erin Wright from OMEGA provided an update on the Safe Routes to School and ODOT Sidewalk project funding stating that the Village has received full funding for the project but with the price of concrete increasing quite a bit and she suggested the Village apply for the OMEGA Regional Transportation Planning Organization (RTPO) grant assistance in the amount of \$384,000 to help offset those potential material price increases. This will pay for the design costs of the project. Resolution 2023-41 is being presented for approval of the Mayor to sign the application.

### **Zoom Log-in**

<https://zoom.us/j/96595775556?pwd=eVJIY04yaFFmbU9GSEISRU9kNnRjQT09>

**Or Dial: 1-301-715-8592**

**Meeting ID: 965 9577 5556**

**Passcode: 571265**

### **Department Reports:**

**Fire:** See attached.

**Fiscal Officer:** Fiscal Officer, Amy Bourne, reported on the legislation being presented. Ordinance 2023-37 will receive its third and final reading with a proposed sewer rate increase of 10% and the addition of a \$100 processing fee for delinquent accounts sent to the County Auditor for property tax to be assessed. The new rates will be effective with the October 2023 billing. Resolution 2023-38 is needed to approve a Then & Now purchase order with Zemba Brothers in the amount of \$1,541 for jetting the Jones Metal sewer line. Resolution 2023-39 is to add funds to several accounts. Money is needed in the General (101) fund, MVL (209) and Park (220) funds to cover the \$63,000 Neighborhood Revitalization Grant matching funds to Melway Paving. A total of \$3,500 is needed in the Sewer (602) fund to cover the aforementioned Zemba Then & Now purchase order and monthly invoices from Coshocton Environmental for



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wastewater sample testing. Money is needed in the General (101) and Street (201) funds to cover electric and gas bills for the remainder of 2023 as the cost of each continues to rise. Village Administrator, Tammy Hicks will speak to the two remaining resolutions on the agenda regarding approval to sign contracts and applications pertaining to the sidewalk projects. The July end of month cash summary was presented to the Finance committee for approval. A reminder was given to residents that we are still taking applications for the Military Banner program. Bills were passed around for approval.

**Police:** See attached. Chief Walters reported that Officer Brandon Bishop was promoted to Corporal due to the added responsibilities he has taken. He attended an AR Police Rifle training last week and became a State certified instructor. This week he will be going to shotgun training to become a State certified instructor. He already has his handgun instructor certification. The department will no longer need to seek that annual training for the officers outside of the department. Chief also reported that the Police department is now a Police Department Association, LLC. Any monetary donations received for the Police Department will be placed in an account for the Association and be used for community engagement events. School will be starting next week and Chief Walters reminded residents to watch out for kids while driving through the Village. Chief Walters thanked the bike club participants and parents as the club ended on August 9<sup>th</sup> with a pizza party and cake. There were times where there were more than 20 participants riding through the Village with Officer Hernandez. Chief Walters thanked all of the sponsors to include Coshocton City Tire, Harmans Pallet Treasure, Cottrell family, Lots-For-Less, Miller-Kaser Cremation Services, New Pointe Church, Pearl Valley Cheese, Wal-Mart and West Lafayette Mason Lodge 602. He also thanked West Lafayette Dari Hut, Amici's Pizza and Circle K for providing snacks during the bike rides throughout the summer.

**Solicitor:** Village Solicitor, Joel Blue, reported some complaints have been filed and appears that some have been served. Joel also commented on campaign signs he noticed as he entered the Village this evening stating that even homemade signs need to indicate who the campaign is paid by and that will be a Board of Elections issue to address.

**Village Administrator:** Village Administrator Tammy Hicks reported that all of the new storm lines and drains are installed on Oak St. and paving is weather dependent, but hopefully will be completed Monday or Tuesday of next week. Advertising for bids for the Russell Sidewalk are set for August 11<sup>th</sup> & 18<sup>th</sup> with the opening and award of the bids to be Friday, September 1, 2023. Advertising for bids for the Sewer Outfall project are set for August 11<sup>th</sup> & 18<sup>th</sup> with the opening and award of the bids to be Tuesday, September 5, 2023. The Neighborhood Revitalization projects are moving along, to include the Main St. parking lot, the Waterworks parking lots and picnic pavilion location. The ADA ramp at the administration building was torn out today and will be poured this week. There is still enough money to put in the basketball court at Waterworks park so that will be put out to bid. The playground should be installed around October. Hicks requested a Park Board and Building & Property committee meetings. Resolution 2023-40 is a resolution authorizing the Village Administrator to sign contracts and agreements with ODOT for the sidewalks project. Resolution 2023-41 is a resolution authorizing the Mayor to sign applications for the OMEGA RTPO grant. This is being requested to be passed this evening in order to meet the August 31, 2023 application deadline.



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## **Committee Reports:**

**Building and Property:** No report.

**Community & Business Development:** No report.

**Community Relations:** No report. Mayor Bordenkircher reported the Chamber of Commerce will be meeting next Tuesday at Burt Park.

**Finance:** Chairwoman, Brittany Howell, reported meeting this evening and reviewing the July month end cash summary and discussed the adding funds resolution being presented this evening. A motion was made by Bo Fortune and seconded by Christie Maurer to approve the July month end cash summary. Roll call 5 yes.

**Fire Dependency Board:** No report.

**Ordinance:** No report.

**Park Board:** No report.

**Planning Commission:** No report.

**Public Safety:** No report.

**Public Works:** No report.

**Records Retention:** No report.

**Rules:** No report.

## **Introduction to ordinances and resolutions:**

**2023-37 AN ORDINANCE ESTABLISHING SEWER RATES, AND SEWER REGULATIONS FOR THE VILLAGE OF WEST LAFAYETTE, OHIO, AMENDING ORDINANCES AND RESOLUTIONS IN CONFLICT HEREWITH AND DECLARING AN EMERGENCY** Third Reading/Emergency

A motion was made by Christie Maurer and seconded by Bo Fortune to adopt Ordinance 2023-37. Roll call 5 yes.

**2023-38 A RESOLUTION TO APPROVE PURCHASE ORDER 23339 TO ZEMBA BROTHERS, A “THEN & NOW” PURCHASE ORDER** First Reading/Emergency

A motion was made by Bo Fortune and seconded by Tim Cheney to waive the three required readings for Resolution 2023-38. Roll call 5 yes.



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A motion was made by Christie Maurer and seconded by Bo Fortune to adopt Resolution 2023-38. Roll call 5 yes.

### **2023-39 A RESOLUTION TO AMEND THE 2023 PERMANENT APPROPRIATIONS ORDINANCE 2022-68, ADDING FUNDS** First Reading/Emergency

A motion was made by Bo Fortune and seconded by Tim Cheney to waive the three required readings for Resolution 2023-39. Roll call 5 yes.

A motion was made by Christie Maurer and seconded by Tim Cheney to adopt Resolution 2023-39. Roll call 5 yes.

### **2023-40 A RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR OF THE VILLAGE OF WEST LAFAYETTE HEREINAFTER REFERRED TO AS THE LOCAL PUBLIC AGENCY (LPA) TO EXECUTE ALL CONTRACTS AND DOCUMENTS WITH THE OHIO DEPARTMENT OF TRANSPORTATION (ODOT) FOR THE WEST LAFAYETTE SIDEWALKS PROJECT** First Reading

### **2023-41 A RESOLUTION AUTHORIZING THE MAYOR OF THE VILLAGE OF WEST LAFAYETTE, HEREINAFTER REFERRED TO AS THE LOCAL PUBLIC AGENCY (LPA), TO APPLY FOR THE OHIO MID-EASTERN GOVERNMENTS ASSOCIATION (OMEGA) REGIONAL TRANSPORTATION PLANNING ORGANIZATION (RTPO) CAPITAL ALLOCATION PROGRAM** First Reading/Emergency

A motion as made by Christie Maurer and seconded by Bo Fortune to waive the three required readings for Resolution 2023-41. Roll call 5 yes.

A motion was made by Tim Cheney and seconded by Bo Fortune to adopt Resolution 2023-41. Roll call 5 yes.

#### **Committee Meetings:**

**Building & Property-** August 21, 2023 at 6:00pm

**Community & Business-**

**Community Relations –**

**Fire Dependency Board-.**

**Finance-**

**Ordinance-**

**Park Board-** August 21, 2023 at 5:00pm

**Planning Commission –**

**Public Safety –**

**Public Works-**

**Records Retention –**

**Rules –**

**Tax Review Board –.**

**Other Business:** Mayor Bordenkircher reported there will be a mobile unit from the MVHC (Muskingum Valley Health Clinic) will be in the Village twice each month and will be located in the



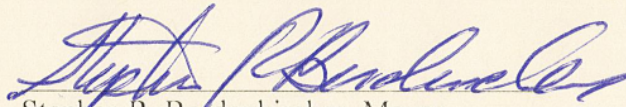
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Main St. parking lot once that is complete. The MVHC is no longer open behind the Ridgewood elementary school. The next visit is scheduled for August 22, 2023. Councilwoman Christie Maurer reported that Rotary club will host a health fair on Saturday, September 9, 2023 from 7am-9am at the W. Lafayette Baptist Church located at 688 Main St.

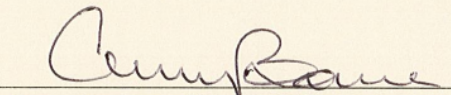
A motion was made by Christie Maurer and seconded by Bo Fortune to pay the bills. Roll call 5 yes.

A motion was made by Tim Cheney and seconded by Christie Maurer to adjourn until the next meeting on Monday, August 28, 2023, at 7:00 p.m. Roll Call 6 yes.

A full recording of this evening's minutes can be heard by visiting [www.westlafayettevillage.com](http://www.westlafayettevillage.com) and clicking on the recorded minutes tab.

  
Stephen R. Bordenkircher, Mayor

Attest:

  
Amy Bourne, Fiscal Officer