

# *Record of Proceedings*

## Minutes of West Lafayette Village Council Regular Meeting

West Lafayette Village Council met in regular session on February 10, 2025 at 7:00 p.m. in the municipal building with Mayor Jessica Tubbs presiding.

### **Pledge of Allegiance**

### **Prayer**

**Roll Call:** Rich Wheeler, Jason Hursey, Brittany Howell, Adam Fisher and Christie Maurer were present. Councilman Tim Cheney was not present. Police Chief Morgan Eckelberry and Boy Scouts were also present.

A motion was made by Jason Hursey and seconded by Adam Fisher to excuse Councilman Tim Cheney. Roll call 5 yes.

A motion was made by Jason Hursey and seconded by Christie Maurer to approve the minutes from the regular council meeting held on January 27, 2025. Roll call 5 yes.

**Mayor's Correspondence:** Mayor Tubbs reported receiving no correspondence.

**Citizens' comments:** None

### **Department Reports:**

**Fire:** See attached 2024 Annual report and January 2025 Monthly report, read by Councilman Adam Fisher.

**Fiscal Officer:** Fiscal Officer, Amy Bourne, reported that Resolution 2025-02 will receive its third and final reading authorizing the village to sell surplus items via internet auction for 2025. Ordinance 2025-05 will receive its second reading authorizing the village to sell a vacant lot located at the corner of Main and Orchard St. Ordinance 2025-06 will receive its second reading to regulate inoperable vehicles in the village. Updates were made to it from the prior meeting regarding abandoned vehicles. Resolution 2025-07 will receive its first reading adopting the 2025 version of the Ohio Basic Code. January end of month cash summary was presented to the finance committee this evening. Bills were passed for approval.

**Police:** See attached.

**Solicitor:** Village Solicitor, Joel Blue, reported that the engineering contract for the sidewalks is done. He also reported talking to Gulfport regarding the letters the Fire and Police departments received regarding the gas royalties they receive and found they will be aggregating several properties together, which could be a reduction in dollars received.

**Village Administrator:** Village Administrator Tammy Hicks reported the contracts were signed for the sidewalk projects for this year and field work will be starting soon with the project to start in the Spring. The ad for the village-wide trash service has been published.

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## **Committee Reports:**

**Building and Property:** No report.

**Community & Business Development:** No report.

**Community Relations:** Chairwoman Brittany Howell reported discussing a new tab to the village website to allow resident to submit a “wish list” for items they would like to see in the Village. Residents would also be able to advise the village if they would be willing to volunteer.

**Community Revitalization:** Chairman Adam Fisher reported the next meeting will be on April 2, 2025 at 6:00pm.

**Finance:** Chairwoman Brittany Howell reported meeting and reviewing the January end of month cash summary. A motion was made by Brittany Howell and seconded by Christie Maurer to approve the January end of month cash summary. Roll call 5 yes.

**Fire Dependency Board:** No report.

**Ordinance:** Chairman Jason Hursey reported discussing the open burning ordinance proposed by the Fire Chief.

**Park Board:** Chairwoman Christic Maurer reported that 4 dog waste stations have been sponsored through donations to We R WL and will be ordered. An ODNR grant for hiking trails on Plain Hill will be submitted.

**Planning Commission:** No report.

**Public Safety:** Chairman Adam Fisher reported contracts are done for the sidewalk project and bids will be out soon. Bollards will be added to the new walking path that will be added along the practice field, parallel to Wall St., to prevent driving on the path.

**Public Works:** Chairman Rich Wheeler reported discussing industrial septage rates, the storm water study, splash pad, vending machines for the parks and village-wide trash bids will be opened at the next council meeting.

**Records Retention:** No report.

**Rules:** No report.

## **Introduction to ordinances and resolutions:**

**2025-02 A RESOLUTION AUTHORIZING THE SALE BY INTERNET AUCTION DURING CALENDAR YEAR 2025 OF MUNICIPALLY OWNED PERSONAL PROPERTY WHICH IS NOT NEEDED FOR PUBLIC USE, OR WHICH IS OBSOLETE OR UNFIT FOR THE USE**

# *Record of Proceedings*

## **FOR WHICH IT WAS ACQUIRED, PURSUANT TO OHIO REVISED CODE SECTION 721.15(D) Third Reading**

A motion was made by Christie Maurer and seconded by Adam Fisher to adopt Resolution 2025-02. Roll call 5 yes.

## **2025-05 AN ORDINANCE AUTHORIZING THE SALE OF REAL ESTATE OWNED BY THE VILLAGE OF WEST LAFAYETTE BUT NO LONGER NEEDED FOR ANY MUNICIPAL PURPOSE Second Reading**

## **2025-06 AN ORDINANCE REGULATING INOPERABLE MOTOR VEHICLES WITHIN THE VILLAGE OF WEST LAFAYETTE Second Reading**

## **2025-07 AN ORDINANCE APPROVING, ADOPTING AND ENACTING THE AMERICAN LEGAL PUBLISHING'S OHIO BASIC CODE, BEGINNING IN 2025 AND AS AMENDED IN PERPETUITY, AS THE CODE OF ORDINANCES FOR THE VILLAGE OF WEST LAFAYETTE, OHIO; REPEALING ORDINANCES IN CONFLICT THEREWITH AND DECLARING AN EMERGENCY First Reading/Emergency**

A motion was made by Jason Hursey and seconded by Brittany Howell to waive the three required readings for Ordinance 2025-07. Roll call 5 yes.

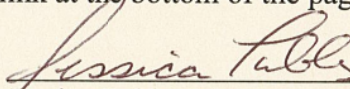
A motion was made by Christie Maurer and seconded by Jason Hursey to adopt Ordinance 2025-07. Roll call 5 yes.

### **Other Business:**


A motion was made by Jason Hursey and seconded by Adam Fisher to pay the bills. Roll call 5 yes.

A motion was made by Adam Fisher and seconded by Christie Maurer to adjourn until the next meeting on Monday, February 24, 2025, at 7:00 p.m. Roll Call 5 yes.

A full recording of this evening's minutes can be viewed by visiting [www.westlafayettevillage.com](http://www.westlafayettevillage.com) and clicking on either the Facebook or YouTube link at the bottom of the page under CONTACTS.

  
\_\_\_\_\_  
Jessica Tubbs, Mayor

Attest:

  
\_\_\_\_\_  
Amy Bourne, Fiscal Officer

# WEST LAFAYETTE FIRE DEPARTMENT

100 North Orchard Street  
West Lafayette, Ohio 43845  
Damon Gould, Chief  
(740) 545-9031  
Firechief@westlafayettevillage.com

Station Phone: (740) 545-6561

Emergency phone: 911

## YEARLY REPORT 2024

### MEMBERSHIP

The department currently has 20 members, which consist of 1 Chief, 2 Deputy Chiefs, 3 Captains, 2 Lieutenants, and 9 Firefighters, and 3 Pending Certification. Fire loss for 2024 is estimated at \$232,770.

### Response

During 2024, the department responded to 209 calls.

|                                       | <b>2024</b> | <b>2023</b> | <b>2022</b> | <b>2021</b> | <b>2020</b> |
|---------------------------------------|-------------|-------------|-------------|-------------|-------------|
| 100-Fire                              | 53          | 45          | 44          | 32          | 36          |
| 200-Overpressure Rupture, No Fire     | 0           | 2           | 1           | 0           | 0           |
| 300-Rescue & Emergency Medical        | 50          | 52          | 55          | 62          | 58          |
| 400-Hazardous Condition, No Fire      | 30          | 25          | 37          | 26          | 19          |
| 500-Service Call                      | 14          | 11          | 11          | 4           | 9           |
| 600-Good Intent Call                  | 49          | 45          | 42          | 34          | 32          |
| 700-False Alarm & False Call          | 9           | 8           | 9           | 11          | 21          |
| 800-Severe Weather & Natural Disaster | 2           | 0           | 3           | 0           | 2           |
| 900-Special Incident Type             | 2           | 0           | 0           | 0           | 1           |
| <b>Total</b>                          | <b>209</b>  | <b>169</b>  | <b>178</b>  | <b>195</b>  |             |

### Vehicle Response

|             | <b>2024</b> | <b>2023</b> | <b>2022</b> | <b>2021</b> | <b>2020</b> |
|-------------|-------------|-------------|-------------|-------------|-------------|
| Brush 601   | 42          | 41          | 47          | 24          | 23          |
| Engine 602  | 80          | 107         | 44          | 39          | 26          |
| Engine 603  | 70          | 55          | 103         | 93          | 91          |
| Engine 604  | 1           | 6           | 14          | 26          | 17          |
| Tanker 605  | 41          | 46          | 41          | 30          | 26          |
| Rescue 6    | 41          | 52          | 58          | 46          | 35          |
| Utility 607 | 10          | 4           | 6           | 5           | 7           |
| Ranger 608  | 12          | 3           | 9           | 3           | 4           |
| Utility 609 | 8           | 8           | 4           | 4           | 1           |

### Coverage

The West Lafayette Fire Department is currently responsible for fire protection in the Village of West Lafayette, Lafayette Township, Linton Township, Oxford Township, and White Eyes Township.

|                     | <b>2023</b> | <b>2022</b> | <b>2021</b> | <b>2020</b> |    |
|---------------------|-------------|-------------|-------------|-------------|----|
| Village             | 25          | 53          | 46          | 46          |    |
| Lafayette Township  | 52          | 57          | 51          | 51          | 45 |
| Linton Township     | 21          | 19          | 20          | 15          | 11 |
| Oxford Township     | 50          | 29          | 33          | 29          | 44 |
| White Eyes Township | 18          | 31          | 16          | 2           | 14 |

### Mutual Aid

|                     | <b>2024</b> | <b>2023</b> | <b>2022</b> | <b>2021</b> | <b>2020</b> |
|---------------------|-------------|-------------|-------------|-------------|-------------|
| Mutual Aid Given    | 26          | 27          | 26          | 16          | 18          |
| Mutual Aid Received | 25          | 34          | 37          | 38          | 33          |

### Calls by Day of the Week

|           | <b>2024</b> | <b>2023</b> | <b>2022</b> | <b>2021</b> | <b>2020</b> |
|-----------|-------------|-------------|-------------|-------------|-------------|
| Sunday    | 30          | 23          | 25          | 21          | 36          |
| Monday    | 32          | 26          | 24          | 23          | 23          |
| Tuesday   | 24          | 18          | 26          | 22          | 17          |
| Wednesday | 28          | 39          | 30          | 22          | 23          |
| Thursday  | 32          | 26          | 28          | 18          | 19          |
| Friday    | 37          | 27          | 37          | 40          | 28          |
| Saturday  | 33          | 29          | 32          | 23          | 32          |

### Calls by Time of Day

|                    | <b>2024</b> | <b>2023</b> | <b>2022</b> | <b>2021</b> | <b>2020</b> |
|--------------------|-------------|-------------|-------------|-------------|-------------|
| Midnight to 8:00AM | 27          | 32          | 30          | 30          | 29          |
| 8:01AM to 4:00PM   | 87          | 69          | 59          | 68          | 62          |
| 4:01PM to 11:59PM  | 95          | 87          | 113         | 71          | 87          |

### Calls by Month

|              | <b>2024</b> | <b>2023</b> | <b>2022</b> | <b>2021</b> | <b>2020</b> |
|--------------|-------------|-------------|-------------|-------------|-------------|
| January      | 23          | 14          | 15          | 13          | 9           |
| February     | 19          | 10          | 16          | 10          | 12          |
| March        | 12          | 16          | 20          | 19          | 19          |
| April        | 21          | 20          | 15          | 15          | 14          |
| May          | 26          | 22          | 16          | 6           | 18          |
| June         | 16          | 11          | 24          | 16          | 13          |
| July         | 10          | 15          | 17          | 15          | 16          |
| August       | 11          | 13          | 14          | 14          | 17          |
| September    | 18          | 20          | 11          | 17          | 12          |
| October      | 13          | 18          | 10          | 12          | 18          |
| November     | 26          | 17          | 22          | 15          | 14          |
| December     | 14          | 12          | 22          | 17          | 16          |
| <b>Total</b> | <b>209</b>  | <b>188</b>  | <b>169</b>  | <b>178</b>  | <b>195</b>  |

# West Lafayette Fire Department

## 2024 Roster

| <b>Name</b>       | <b>Rank</b>            | <b>Level</b> |
|-------------------|------------------------|--------------|
| Damon Gould       | Chief                  | FF2          |
| Glenn Hill        | Deputy Chief           | FF2          |
| Mike Layton       | Deputy Chief           | FF2          |
| Don Bradford      | Captain                | FF2          |
| Brandon Bradford  | Captain                | FF2          |
| Chad Gallagher    | Captain                | FF2          |
| Travis Goodwill   | Lieutenant             | Vol          |
| Josh McQueen      | Lieutenant             | FF2          |
| Todd Shroyer      | Firefighter            | FF2          |
| Adam Fisher       | Firefighter            | Vol          |
| Dustin Patterson  | Firefighter            | FF2          |
| Travis Webb       | Firefighter            | Vol          |
| Darin Welker      | Firefighter            | Vol          |
| Michael Unger     | Firefighter            | Vol          |
| Josh Finton       | Firefighter            | FF1          |
| Gannon Unger      | Firefighter            | Vol          |
| Morgan Eckelberry | Firefighter            | FF1          |
| Kraig Todd        | Pending Test           | Vol          |
| Jared Danner      | Pending Cert. Approval | FF1          |
| Matthew Woods     | Civilian               |              |

West Lafayette Fire Department Report  
January, 2025

Years (Date) 2025  
Months (Date) Jan

| District            | Date      | Type          | Activity | Code     | Incident Type                               | Sum of Hours                 | Sum of Loss         |              |
|---------------------|-----------|---------------|----------|----------|---|------------------------------|---------------------|--------------|
| 650, Lafayette TWP  | 1/5/2025  | Response Call | 25-00002 |          | 322 Motor Vehicle Accident With Injuries    | 11.00                        |                     |              |
|                     | 1/10/2025 | Response Call | 25-00005 |          | 324 Motor Vehicle Accident With No Injuries | 5.80                         |                     |              |
|                     | 1/11/2025 | Response Call | 25-00008 |          | 622 No Incident Found                       | 1.15                         |                     |              |
|                     | 1/11/2025 | Response Call | 25-00010 |          | 311 Medical Assist, Assist EMS              | 6.00                         |                     |              |
|                     | 1/11/2025 | Response Call | 25-00009 |          | 442 Overheated Motor                        | 6.00                         |                     |              |
|                     | 1/15/2025 | Response Call | 25-00013 |          | 651 Smoke Scare, Odor of Smoke              | 6.75                         |                     |              |
|                     | 1/21/2025 | Response Call | 25-00015 |          | 622 No Incident Found                       | 2.45                         |                     |              |
|                     |           |               |          | 25-00016 |   | 622 No Incident Found        | 0.83                |              |
|                     |           |               |          | 25-00018 |   | 424 Carbon Monoxide Incident | 4.55                |              |
|                     |           |               |          | 25-00017 |   | 111 Building Fire            | 44.42               | \$160,000.00 |
| 660, Oxford TWP     | 1/22/2025 | Response Call | 25-00017 |          | 111 Building Fire                           | 1.90                         |                     |              |
|                     | 1/22/2025 | Response Call | 25-00017 |          | 581 Assist Police                           | 1.60                         |                     |              |
| 661, Oxford TWP     | 1/25/2025 | Response Call | 25-00019 |          | 622 No Incident Found                       | 1.20                         |                     |              |
|                     | 1/2/2025  | Response Call | 25-00001 |          | 622 No Incident Found                       | 1.20                         |                     |              |
| 662, Oxford TWP     | 1/11/2025 | Response Call | 25-00007 |          | 424 Carbon Monoxide Incident                | 1.80                         |                     |              |
|                     | 1/9/2025  | Response Call | 25-00003 |          | 111 Building Fire                           | 21.83                        | \$15,000.00         |              |
| 663, Oxford TWP     | 1/25/2025 | Response Call | 25-00020 |          | 111 Building Fire                           | 24.00                        | \$6,000.00          |              |
|                     | 1/2/2025  | Response Call | 25-00011 |          | 111 Building Fire                           | 3.45                         |                     |              |
| 680, White Eyes TWP | 1/16/2025 | Response Call | 25-00014 |          | 424 Carbon Monoxide Incident                | 4.50                         |                     |              |
|                     | 1/10/2025 | Response Call | 25-00006 |          | 311 Medical Assist, Assist EMS              | 4.50                         |                     |              |
| 681, White Eyes TWP | 1/15/2025 | Response Call | 25-00012 |          | 611 Dispatched & Canceled En Route          | 2.10                         |                     |              |
|                     | 1/10/2025 | Response Call | 25-00004 |          | 611 Dispatched & Canceled En Route          | 1.25                         |                     |              |
| Out Of District     |           |               | 25-00004 |          | 311 Medical Assist, Assist EMS              | 2.25                         |                     |              |
| 671, Linton TWP     | 1/30/2025 | Response Call | 25-00021 |          |   |                              |                     |              |
| <b>Grand Total</b>  |           |               |          |          |   | <b>154.83</b>                | <b>\$181,000.00</b> |              |

Year-To-Date: 21  
January 2025 Loss: \$181,000.00  
Year-To-Date Loss: \$181,000.00

January 2024: 23  
Year-To-Date 2024: 23  
January 2024 Loss: \$500.00  
Year-To-Date Loss 2024: \$500.00

| Township  | Emergency Calls           | Meetings | Vehicle & Equipment Maintenance | In Person Training | On-Line Training | Special Detail | Totals | FF Count   | Hours         |
|-----------|---------------------------|----------|---------------------------------|--------------------|------------------|----------------|--------|------------|---------------|
| 4         |                           |          |                                 |                    |                  |                |        | 136        | 154.83        |
| 5         | Village of West Lafayette |          |                                 |                    |                  |                |        | 9          | 18            |
| 7         | Lafayette Township        |          |                                 |                    |                  |                |        | 20         | 40            |
| 1         | Oxford Township           |          |                                 |                    |                  |                |        | 0          | 0             |
| 3         | Linton Township           |          |                                 |                    |                  |                |        | 14         | 27            |
| 1         | White Eyes Township       |          |                                 |                    |                  |                |        | 0          | 0             |
| 1         | Out of District           |          |                                 |                    |                  |                |        | 0          | 0             |
| <b>21</b> | <b>Totals</b>             |          |                                 |                    |                  |                |        | <b>179</b> | <b>239.83</b> |

| Per Call Payroll | Training Payroll  | Total             |
|------------------|-------------------|-------------------|
| November-24      | \$1,800.00        | \$1,845.00        |
| December-24      | \$45.00           | \$1,008.00        |
| January-25       | \$0.00            | \$1,632.00        |
| <b>TOTAL</b>     | <b>\$4,440.00</b> | <b>\$4,485.00</b> |





WEST LAFAYETTE POLICE DEPARTMENT

MONTHLY ACTIVITY REPORT

MONTH: January 2025

|                            |                  |
|----------------------------|------------------|
| <b>Calls For Service</b>   | <b>864</b>       |
| <b>Reports Taken</b>       | <b>30</b>        |
| <b>Felony Arrests</b>      | <b>0</b>         |
| <b>Misdemeanor Arrests</b> | <b>6</b>         |
| <b>Juvenile Arrests</b>    | <b>0</b>         |
| <b>Traffic Stops</b>       | <b>96</b>        |
| <b>Citations Issued</b>    | <b>16</b>        |
| <b>Traffic Crashes</b>     | <b>2</b>         |
| <b>OVI Arrests</b>         | <b>0</b>         |
| <b>Warrant Arrests</b>     | <b>0</b>         |
| <b>Civil Paper Service</b> | <b>0</b>         |
| <b>Fuel Used</b>           | <b>\$ 942.69</b> |

*Chief of Police Morgan E. Eckelberry*