

# ***Record of Proceedings***

## Minutes of West Lafayette Village Council Regular Meeting

West Lafayette Village Council met in regular session on January 27, 2026 at 7:00 p.m. in the municipal building with Mayor Jessica Tubbs presiding.

### **Pledge of Allegiance**

### **Prayer**

**Roll Call:** Adam Fisher, Jason Hursey, Kenny Koch, Tyler Maple, Christie Maurer and Jacob Yoho were present. Patrolman Abner King was also present.

A motion was made by Jason Hursey and seconded by Adam Fisher to approve the minutes from the regular council meeting held on January 12, 2026. Councilman Kenny Koch declared Point of Order stating that there were errors to the minutes related to the Note that was added under Resolution 2026-04 not being an actual reflection of what happened during the meeting. Koch also stated that Other Business was never called, but it was on the agenda. Fiscal Officer Amy Bourne will make the necessary corrections and present for approval at the next council meeting.

**Mayor's Correspondence:** Mayor Tubbs presented the 2026 State of the Village Address. See attached.

**Citizens' comments:** None

### **Committee Reports:**

**Building and Property:** Chairman Adam Fisher reported discussing an issue on King St. and are continuing to gather information and observe. A business manager brought up a property owner issue. The property owner will be contacted and instructed of their responsibilities and cite if necessary.

**Community & Business Development:** Chairman Kenny Koch reported discussing a Business Survivor series that he would like to start for local businesses and those potential new businesses coming to the village that will provide them with resources to help them become sustainable. The sessions are expected to be 1-1.5-hour sessions. More details to come.

**Community Relations:** Chairwoman Christie Maurer reported that on January 19<sup>th</sup>, We R WL had a reorganizational meeting. Items discussed were the lease a flag program, flowers for Main St., banner lease program, senior banner sales with the proceeds going towards Christmas decorations. A golf outing is scheduled for April 4, 2026. There are still funds available in the TNR program fund if anyone wants to spay/neuter their feral cat. They discussed partnering with the Rec Board for a family fun day, block parties, food trucks and other activities. The Chamber was supposed to meet this evening, but it has been rescheduled for February 24<sup>th</sup>. The Community Sales are scheduled for May 1<sup>st</sup> & 2<sup>nd</sup> and September 4<sup>th</sup> & 5<sup>th</sup> this year.

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**Community Revitalization:** Chairwoman Christie Maurer reported meeting on January 15<sup>th</sup> and discussing several new ideas and topics for the village. Among those topics were the parks, pickle ball at Waterworks Park, a pool house, parking lot, a community garden, and park side recycling. New business ideas included a deli, hardware store, SxS repair parts store and tire service. They discussed the need for more vendors for the homecoming, and possibly doing a talent show, or a car show, or a Christmas lighting display contest. The next meeting will be announced when it is scheduled.

**Finance:** Chairwoman Christie Maurer reported reviewing the bills to be paid.

**Fire Dependency Board:** Chairman Jason Hursey reported meeting on January 14<sup>th</sup> at 5pm at the Fire Department. Another meeting may be scheduled mid-summer.

**Ordinance:** Chairman Jason Hursey reported no new business, but they did discuss the need to review some old ordinances to see if they need to be updated.

**Park Board:** No report.

**Planning Commission:** No report.

**Public Safety:** Chairman Adam Fisher reported that for the recent snow storm, the Street Department started plowing around 5am through about noon and then the Sewer Department took over plowing until about 10pm and commented that they did an excellent job with clearing the roads. Residents are reminded that when snow is expected to please park off the street, when possible, in order to better clean the roads. In response to several residents comments, there must be at least 2-3 inches of snow before they plow to avoid damage to the equipment and the streets. The intersections only are salted due to the cost of the salt. Different options other than salt were discussed. Clearing the sidewalks of snow are the responsibility of the property owner, both residential and business owners.

**Public Works:** Chairman Jason Hursey reported Mike Finton, the owner of Fairview Manor, addressed the committee explaining the large water leak he has been trying to locate for months. He is asking Council for some leniency with the sewer charge since they have determined that the water is going into the ground and not going through the sewer department to be treated, which was confirmed by the Sewer Department. A motion was made by Jason Hursey and seconded by Kenny Koch to approve capping the sewer usage for Fairview Manor at 40,000 cf through May of this year. Roll call 6 yes. The Sewer Outfall project has slowed down a bit due to the weather but they are still expected to be completed by the end of February. The funding of all the sidewalk projects was discussed. Years ago there was an increase in the village income tax rate from 1% to 1.5% and the additional .5% goes into a separate fund that has been building up can be used for sidewalks. The annual revenue for this fund is roughly \$295,000. This has allowed a more aggressive approach with the sidewalk projects, but as the funds are being spent down, that progress will slow. There is a resolution to be presented for the 2026 sidewalk project to include a 10% contingency that totals roughly \$288,000. The Village Clean-up Day will be April 18<sup>th</sup> and the Boy Scouts will be there again to assist.

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**Records Retention:** No report.

**Rules:** No report.

## **Department Reports:**

**Fire:** No report.

**Fiscal Officer:** Fiscal Officer, Amy Bourne, reported Resolution 2026-03 will receive its second reading to permit the village to use GovDeals to sell obsolete and surplus items in the village. This is an annual ordinance that needs passed and is then posted in the Beacon for 2 weeks to announce to the public. Resolution 2026-05 will receive its second reading to appoint James Skelton as the non-paid assistant to Solicitor Joel Blue. Resolution 2026-06 will receive its first reading to approve a Then & Now purchase order for Advantech. At the beginning of each year, Blanket Purchase Orders are created for many vendors for recurring expenses throughout the year and there is one for the Fire Department for Advantech Parts & Services. Last year, there were a couple of invoices that were dated in November 2025 totaling \$2,694.57 that would have been paid with the 2025 Blanket purchase order, but they were not received until 2026, and the 2025 Blanket has already been closed, causing a Then & Now purchase order. A request was made to waive the three required readings and pass immediately in order to avoid any late charges. Village Administrator, Tammy Hicks-Lindig will speak to the remaining legislation. Bills were passed for approval.

**Police:** No report.

**Solicitor:** Village Solicitor, Joel Blue had nothing to report.

**Village Administrator:** Village Administrator Tammy Hicks reported Resolution 2026-07 will receive its first reading authorizing the Fiscal Officer and herself to sign documents with New Phila Construction for the 2026 sidewalk projects. Resolution 2026-08 will receive its first reading authorizing the Mayor to submit an application to the Safe Routes to School program. Resolution 2026-09 will receive its first reading authorizing the Mayor to submit an application for the ODNR Clean Ohio Trails fund that is due March 16<sup>th</sup>.

## **Introduction to ordinances and resolutions:**

**2026-03 A RESOLUTION AUTHORIZING THE SALE BY INTERNET AUCTION DURING CALENDAR YEAR 2026 OF MUNICIPALLY OWNED PERSONAL PROPERTY WHICH IS NOT NEEDED FOR PUBLIC USE, OR WHICH IS OBSOLETE OR UNFIT FOR THE USE FOR WHICH IT WAS ACQUIRED, PURSUANT TO OHIO REVISED CODE SECTION 721.15(D) Second Reading**

**2026-05 A RESOLUTION APPOINTING JAMES SKELTON AS A NON-PAID ASSISTANT AUTHORIZED TO PROSECUTE, LITIGATE, NEGOTIATE, ADVISE, AND RESOLVE CRIMINAL CASES FILED UNDER VILLAGE ORDINANCES Second Reading**

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### **2026-06 A RESOLUTION TO APPROVE PURCHASE ORDER 26131 TO ADVANTECH SERVICE AND PARTS LLC, A "THEN & NOW" PURCHASE ORDER AND DECLARING AN EMERGENCY** First Reading/Emergency

A motion was made by Christie Maurer and seconded by Jason Hursey to waive the three required readings for Resolution 2026-06. Roll call 6 yes.

A motion was made by Christie Maurer and seconded by Jason Hursey to adopt Resolution 2026-06. Roll call 5 yes, 1 no.

### **2026-07 A RESOLUTION AUTHORIZING THE FISCAL OFFICER AND /OR VILLAGE ADMINISTRATOR TO SIGN AND EXECUTE ALL DOCUMENTS NECESSARY WITH NEW PHILA CONCRETE & CONSTRUCTION FOR THE 2026 VILLAGE SIDEWALK UPGRADES PROJECT** First Reading/Emergency

A motion was made by Christie Maurer and seconded by Jason Hursey to waive the three required readings for Resolution 2026-07. Roll call 5 yes, 1 no.

A motion was made by Christie Maurer and seconded by Jason Hursey to adopt Resolution 2026-07. Roll call 5 yes, 1 no.

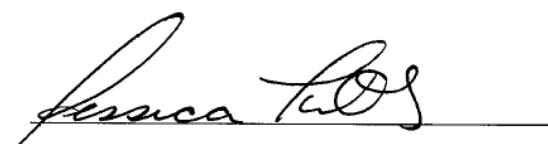
### **2026-08 A RESOLUTION AUTHORIZING THE MAYOR OF THE VILLAGE OF WEST LAFAYETTE HEREIN AFTER REFERRED TO AS THE LOCAL PUBLIC AGENCY (LPA), TO PREPARE AND SUBMIT AN APPLICATION TO THE SAFE ROUTES TO SCHOOL (SRTS) PROGRAM** First Reading/Emergency

**2026-09 A RESOLUTION BY THE COUNCIL OF THE VILLAGE OF WEST LAFAYETTE, COSHOCTON COUNTY, OHIO, AUTHORIZING AND DIRECTING THE VILLAGE MAYOR TO SUBMIT A GRANT APPLICATION WITH THE OHIO DEPARTMENT OF NATURAL RESOURCES, FOR THE CLEAN OHIO TRAILS FUND, (COTF), AND ONCE THE GRANT OFFER IS RECEIVED, FURTHER AUTHORIZING THE VILLAGE MAYOR TO EXECUTE THE GRANT CONTRACT AND ALL RELATED DOCUMENTS AND AUTHORIZING THE VILLAGE OF WEST LAFAYETTE TO ACCEPT ANY GRANT MONEY AWARDED TO THE VILLAGE OF WEST LAFAYETTE AND DECLARING AN EMERGENCY** First Reading/Emergency

**Other Business:** None

A motion was made by Christie Maurer and seconded by Adam Fisher to pay the bills. Roll call 6 yes. A motion was made by Adam Fisher and seconded by Christie Maurer to adjourn until the next meeting on Monday, February 9, 2026, at 7:00 p.m. Roll call 6 yes.

A full recording of this evening's minutes can be viewed by visiting [www.westlafayettevillage.com](http://www.westlafayettevillage.com) and clicking on the Facebook link at the bottom of the page under CONTACTS.



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Jessica Tubbs, Mayor

Attest:

Amy Bourne  
Amy Bourne, Fiscal Officer