

Record of Proceedings

Minutes of West Lafayette Village Council Regular Meeting

West Lafayette Village Council met in regular session on January 8, 2024 at 7:00 p.m. in the municipal building with Mayor Jessica Tubbs presiding.

Pledge of Allegiance

Prayer

Roll Call: Rich Wheeler, Brittany Howell, Christie Maurer, Tim Cheney, Adam Fisher and Jason Hursey were present. Police Chief Walters, Fire Chief Damon Gould and resident Larry Rehard were also in attendance.

A motion was made by Brittany Howell and seconded by Christie Maurer to approve the minutes from the regular council meeting held on December 18, 2023. Roll call 6 yes.

Mayor Tubbs presented the 2024 committee assignments to the council members. See attached. Corrections were made to the addresses of Council members Brittany Howell and Adam Fisher.

Mayor Tubbs presented the 2024 Village holidays.

Mayor's Correspondence: Mayor Tubbs reported receiving a card from William Albert Construction welcoming her to her new position as Mayor.

Mayor Tubbs presented the Council Rules with no changes from the prior year. A motion was made by Christie Maurer and seconded by Brittany Howell to approve the rules for Village Council meetings for 2024. Roll call 6 yes.

Mayor Tubbs presented the Rules for the Media with no changes from the prior year. A motion was made by Christie Maurer and seconded by Brittany Howell to approve the council rules for the media.

Mayor Tubbs announced that Council needs to appoint a Council President Pro-Tem to serve in her place should she not be able to. A nomination of Rich Wheeler was received by Christie Maurer. No other nominations were presented. Councilman Rich Wheeler accepted the nomination. A motion was made by Christie Maurer and seconded by Tim Cheney to appoint Rich Wheeler as Council President Pro-Tem. Roll call 6 yes.

Citizens' comments: Larry Rehard addressed Council regarding new trees being planted on Russell Avenue to replace the ones cut down to replace the sidewalks. Mayor Tubbs confirmed it is the intention to replace some trees but on a smaller scale. Mr. Rehard stated that he does not want a new tree placed in front of his house and expressed his concern with the new trees causing damage to the new sidewalks. Mayor Tubbs and Village Administrator Hicks shared that research has been done to determine the best trees to plant that will not affect the sidewalks and it will be optional to have the trees planted. Grant funding is being researched to cover the expense or the residents are welcome to plant their own as long as they fit the Village guidelines. Mr. Rehard questioned if there will be trees removed on Oak St. as they are also causing issues with the sidewalks. Hicks stated that it will be addressed in the next couple of years with the Safe Routes to Schools grant funding for sidewalks.

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Zoom Log-in

<https://zoom.us/j/96595775556?pwd=eVJIY04yaFFmbU9GSEISRU9kNnRjQT09>

Or Dial: 1-301-715-8592

Meeting ID: 965 9577 5556

Passcode: 571265

Department Reports:

Fire: See attached. Fire Chief Gould reported receiving a Marcs grant for 2024 to cover radio usage for \$1,140. A letter was also received from Marcs stating the fee for the radios has been reduced from \$20 to \$10, which leaves a grant balance to be used and can be used on programming and other items. Chief Gould reported having another firefighter in training in Coshocton that will run through April. There will be a meeting with Atlantic tomorrow evening to start gathering specs for an urban interface apparatus. The size of the apparatus needs to be determined to see if it will fit in the existing fire department building.

Fiscal Officer: Fiscal Officer, Amy Bourne, reported that Resolution 2024-01 will receive its first reading to update the Credit Card Policy by adding and removing names permitted to use the cards. The December end of month cash summary was presented to the Finance committee this evening. The carry-over from 2023 was approximately \$2 million dollars, which is lower than the prior year due to the push to spend down the Income Tax Street Repair fund and replacing several sidewalks. There are more sidewalks projected to be added in 2024. With the transition to the new Mayor, approval is needed to add Jessie Tubbs and Amy Bourne as authorized signers on the TCM Bank account in order to remove prior Mayor Steve Bordenkircher so that new cards can be issued. A motion was made by Rich Wheeler and seconded by Tim Cheney to approve Mayor Jessica Tubbs and Fiscal Officer Amy Bourne as authorized signers on the TCM Bank account. Roll call 6 yes. Bills were passed around for approval.

Police: See attached the December 2023 and Annual 2023 reports.

Solicitor: Village Solicitor, Joel Blue, had nothing to report.

Village Administrator: Village Administrator Tammy Hicks reported issues one citation for a building and zoning ordinance violation last week. The Wastewater department will be responsible for a project to add a double directional clean out on the force main line at Pearl Valley Cheese. There currently is not one until about 1000 feet down the line and this will allow the entire line to be jetted and cleaned out, which will improve the efficiency of the pumps. We are still waiting on one last grant approval from the ARC before bids can be advertised for the Sewer Outfall Project. Approval is expected very soon. Hicks requested Ordinance and Buildings & Property committee meetings.

Committee Reports:

Building and Property: No report.

Community & Business Development: No report.

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Community Relations: No report.

Finance: Chairwoman Brittany Howell reported meeting this evening and the December end of month cash summary was presented, and discussions were held regarding end of year numbers. A motion was made by Christie Maurer and seconded by Tim Cheney to approve the December end of month cash summary. Roll call 6 yes.

Fire Dependency Board: No report.

Ordinance: No report.

Park Board: No report.

Planning Commission: No report.

Public Safety: No report.

Public Works: No report.

Records Retention: No report.

Rules: No report.

Introduction to ordinances and resolutions:

2024-01 A RESOLUTION REGARDING CREDIT CARD USE First Reading/Emergency

Committee Meetings:

Building & Property- January 16, 2024 at 6:00pm

Community & Business-

Community Relations –

Fire Dependency Board-

Finance-

Ordinance- January 16, 2024 at 6:30pm

Park Board- January 19, 2024 at 5:00pm

Planning Commission –

Public Safety –

Public Works-

Records Retention –

Rules –

Tax Review Board –

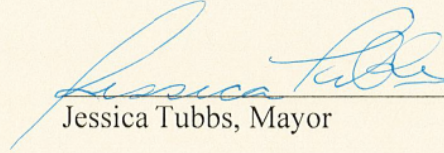
Other Business: Mayor Tubbs had no other business to discuss.

A motion was made by Adam Fisher and seconded by Christie Maurer to pay the bills. Roll call 6 yes.

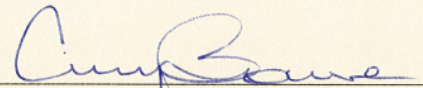
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A motion was made by Jason Hursey and seconded by Adam Fisher to adjourn until the next meeting on Monday, January 22, 2024, at 7:00 p.m. Roll Call 6 yes.

A full recording of this evening's minutes can be heard by visiting www.westlafayettevillage.com and clicking on the recorded minutes tab.



Jessica Tubbs, Mayor

Attest: 

Amy Bourne, Fiscal Officer