

# *Record of Proceedings*

## Minutes of West Lafayette Village Council Regular Meeting

West Lafayette Village Council met in regular session on May 12, 2025 at 7:00 p.m. in the municipal building with Mayor Jessica Tubbs presiding.

### **Pledge of Allegiance**

### **Prayer**

**Roll Call:** Rich Wheeler, Jason Hursey, Brittany Howell, Tim Cheney and Christie Maurer were present. Adam Fisher was not present. Police Chief Eckelberry and Fire Chief Gould were present.

A motion was made by Jason Hursey and seconded by Christie Maurer to excuse Councilman Adam Fisher. Roll call 5 yes.

A motion was made by Jason Hursey and seconded by Christie Maurer to approve the minutes from the regular council meeting held on April 28, 2025. Roll call 5 yes.

**Mayor's Correspondence:** Mayor Tubbs reported having no correspondence.

**Citizens' comments:** None

### **Committee Reports:**

**Building and Property:** Chairman Tim Cheney reported discussing signing of paperwork for the vacant lot, six high grass/weeds citations were issued and nuisance properties. There was discussions regarding possible French drains to be installed at the police department for water running into the evidence room. The roof at the Administration office is leaking and funds are being added to replace the roof.

**Community & Business Development:** Chairwoman Christie Maurer reported that the construction of the new Baltic State Bank is moving along well.

**Community Relations:** Chairwoman Brittany Howell reported that the Boy Scouts will be putting up flags tomorrow and if anyone was missed, there is still time to put in an order for a second round of deliveries. Melissa Harman will be working with a 4-H group to do the flowers on Main St.

**Community Revitalization:** No report.

**Finance:** Chairwoman Brittany Howell reported discussing tablets for the council members using ARC Ready grant funding. The April end of month cash summary was presented. A motion was made by Brittany Howell and seconded by Tim Cheney to approve the April end of month cash summary. Roll call 5 yes.

**Fire Dependency Board:** No report.

# *Record of Proceedings*

**Ordinance:** Chairman Jason Hursey reported discussing ordinance 2025-19, which will receive its second reading this evening, establishing rules in the village for trash pick-up. Fire Chief Gould will speak to the Fire department donation resolution. There is also a resolution to place the General Expense levy on the ballot again in November.

**Park Board:** No report.

**Planning Commission:** No report.

**Public Safety:** Village Administrator, Tammy Hicks, reported that one of the flashing Stop signs on N. Kirk/E. Main was hit again by a truck that turned there illegally. Area businesses are being asked for surveillance videos to assist with identifying who hit it.

**Public Works:** Chairman Rich Wheeler reported discussing the stormwater hydrologic maps, CDBG grants and Rumpke trash service.

**Records Retention:** There will be a meeting tomorrow, May 13<sup>th</sup> at 9am.

**Rules:** No report.

## **Department Reports:**

**Fire:** See attached. Chief Gould reported that the burn ban is still on through the end of May. Chief Gould also reported that he would like to declare the old 2005 Polaris and trailer as surplus and donate them to the Bakersville Volunteer Fire Department and the resolution is being presented for its first reading. He requested that the three required readings be waived and passed this evening as they need the space for the new equipment. Memorial flags will be going out to the cemeteries the week after next. If anyone is missed, contact the Fire department. Chief Gould thanked everyone for donating to the boot drive and for voting to pass the 2 Lafayette township levies.

**Fiscal Officer:** Fiscal Officer, Amy Bourne, reported that Resolution 2025-16 will receive its third and final reading to adopt the plan for Ohio Deferred Compensation for village employees. Resolution 2025-23 will receive its first reading to request certification of millage to place the General Expense renewal levy back on the ballot this fall and is requested to waive the three required readings. The deadline to have everything to the board of elections is early August and they indicated that there will be many things on the ballot and requested that we get it turned in early. Resolution 2025-24 is to reduce and add funds. As part of the recent audit, it was learned that when bond proceeds are received, they need to be receipted and expended in a capital improvement fund, not from the General fund. The purchase of the recent police vehicle has already been completed through the General fund, but the upfit kit is still an outstanding purchase order. The auditors requested the correction be made for the upfit kit PO with Parr and reduce funds in the General Fund and add funds to the 401 Capital Improvement fund in the amount of \$14,189.80. Funds are also needed in the General Fund in the amount of \$5,000 for IT equipment and \$5,100 for a new roof on the administration building. Resolution 2025-25 is to

# *Record of Proceedings*

authorize the Fiscal Officer and Village Administrator to sign agreements with Civica for the purchase of the new budgeting and purchase order upgrade to the finance software as part of the ARC Ready grant. Resolution 2025-26 is to request an advance of \$50,000 from the General fund to the new 265 ARC Ready Grant fund to cover the reimbursable grant expenditures. It is expected to have the \$50,000 advanced back to the General fund no later than April 30, 2026. Bills were passed for approval.

**Police:** See attached. Police Chief Eckelberry reported all items are now in stock for the upfit kit for the new cruiser and is expected to be installed in the next couple of weeks.

**Solicitor:** Village Solicitor, Joel Blue, had nothing to report.

**Village Administrator:** Village Administrator Tammy Hicks reported ordinance 2025-19 is to establish the requirement that all residents have a trash service to pick up each week. The Rumpke trash contract will begin July 1, 2025 with the collection date expected to be Monday or Friday. The amount of trash that can be put out for collection is unlimited. "Unlimited" as defined by Rumpke is 2 cubic yards (350 gallons of trash). Residents are required to sign up with Rumpke and non-payers may have property taxes assessed. Rumpke will be sending letters out to all residents in June with details. Details will also be posted on the Village website and Facebook page. The monthly charge is \$22.62 and does not include a trash bin. Residents may request the trash bin from Rumpke for an additional charge of \$3.50 per month. Information has been received on a US Department of Transportation grant called Safe Streets and Roads for All and are looking to possibly partner with the county/townships to install some additional walking paths to get pedestrian traffic off of the streets. The 2025 sidewalk project will begin mid-June.

## **Introduction to ordinances and resolutions:**

**2025-16 A RESOLUTION ADOPTING THE PLAN UNDER THE OHIO PUBLIC EMPLOYEES DEFERRED COMPENSATION PROGRAM ADMINISTERED BY THE OHIO PUBLIC EMPLOYEES DEFERRED COMPENSATION BOARD FOR PARTICIPATION BY "ELIGIBLE EMPLOYEES" OF THE VILLAGE OF WEST LAFAYETTE** Third Reading

A motion was made by Christie Maurer and seconded by Jason Hursey to adopt Resolution 2025-16. Roll call 5 yes.

**2025-19 AN ORDINANCE RELATING TO RESIDENTIAL REFUSE PICK-UP AND DISPOSAL SERVICE** Second Reading

**2025-22 A RESOLUTION DECLARING CERTAIN VILLAGE PROPERTY NO LONGER NEEDED FOR MUNICIPAL PURPOSES AS SURPLUS AND OBSOLETE AND AUTHORIZING DISPOSAL OF SAID SURPLUS AND OBSOLETE PROPERTY AND DECLARING AN EMERGENCY** First Reading/Emergency

A motion was made by Christie Maurer and seconded by Jason Hursey to waive the three required readings for Resolution 2025-22. Roll call 5 yes.

# *Record of Proceedings*

A motion was made by Christie Maurer and seconded by Jason Hursey to adopt Resolution 2025-22. Roll call 5 yes.

## **2025-23 A RESOLUTION FOR CERTIFICATION OF MILLAGE FOR RENEWAL OF TAX LEVY FOR THE VILLAGE OF WEST LAFAYETTE, OHIO** First Reading/Emergency

A motion was made by Christie Maurer and seconded by Jason Hursey to waive the three required readings for Resolution 2025-23. Roll call 5 yes.

A motion was made by Jason Hursey and seconded by Tim Cheney to adopt Resolution 2025-23. Roll call 5 yes.

## **2025-24 A RESOLUTION TO AMEND THE 2025 PERMANENT APPROPRIATIONS ORDINANCE 2024-48, ADDING AND REDUCING FUNDS** First Reading/Emergency

A motion was made Christie Maurer and seconded by Jason Hursey to waive the three required readings for Resolution 2025-24. Roll call 5 yes.

A motion was made by Jason Hursey and seconded by Tim Cheney to adopt Resolution 2025-24. Roll call 5 yes.

## **2025-25 A RESOLUTION AUTHORIZING THE FISCAL OFFICER AND/OR VILLAGE ADMINISTRATOR TO EXECUTE ALL DOCUMENTS NECESSARY WITH CIVICA NORTH AMERICA, INC FOR THE PURPOSE OF PURCHASING SOFTWARE UPGRADES AND DECLARING AN EMERGENCY** First Reading/Emergency

A motion was made by Christie Maurer and seconded by Jason Hursey to waive the three required readings for Resolution 2025-25. Roll call 5 yes.

A motion was made by Tim Cheney and seconded by Jason Hursey to adopt Resolution 2025-25. Roll call 5 yes.

## **2025-26 A RESOLUTION TO ADVANCE \$50,000 TO THE ARC READY GRANT FUND (265) FROM THE GENERAL FUND (101) AND DECLARING AN EMERGENCY** First Reading/Emergency

A motion was made by Christie Maurer and seconded by Jason Hursey to waive the three required readings for Resolution 2025-26. Roll call 5 yes.

A motion was made by Jason Hursey and seconded by Tim Cheney to adopt Resolution 2025-26. Roll call 5 yes.

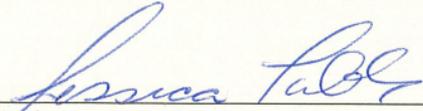
**Other Business:** Mayor Tubbs reminded everyone that the 2<sup>nd</sup> meeting of the month of May falls on Memorial Day and has been rescheduled to Tuesday, May 27<sup>th</sup> at the regular time of 7:00pm.

A motion was made by Jason Hursey and seconded by Christie Maurer to pay the bills. Roll call 5 yes.

A motion was made by Christie Maurer and seconded by Jason Hursey to adjourn until the next meeting on Tuesday, May 27, 2025, at 7:00 p.m. Roll Call 5 yes.

# *Record of Proceedings*

A full recording of this evening's minutes can be viewed by visiting [www.westlafayettevillage.com](http://www.westlafayettevillage.com) and clicking on either the Facebook or YouTube link at the bottom of the page under CONTACTS.

  
\_\_\_\_\_  
Jessica Tubbs, Mayor

Attest:   
\_\_\_\_\_  
Amy Bourne, Fiscal Officer

**West Lafayette Fire Department Report**  
**April, 2025**

Fire District	Run Number	Date	Type	Code	Incident Type	Sum of Hours	Sum of Loss
650, Lafayette TWP	2500085	4/28/2025	Response Call	151	Outside rubbish, trash or waste fire	1.40	
652, Lafayette TWP	2500081	4/17/2025	Response Call	412	Gas leak (natural gas or LPG)	3.58	
652, Lafayette TWP	2500091	4/29/2025	Response Call	813	Wind storm, tornado/hurricane assessment	10.95	
659, Village of West Lafayette	2500075	4/3/2025	Response Call	151	Outside rubbish, trash or waste fire	0.93	
659, Village of West Lafayette	2500086	4/29/2025	Response Call	813	Wind storm, tornado/hurricane assessment	1.63	
659, Village of West Lafayette	2500087	4/29/2025	Response Call	813	Wind storm, tornado/hurricane assessment	2.20	
659, Village of West Lafayette	2500088	4/29/2025	Response Call	813	Wind storm, tornado/hurricane assessment	3.00	
659, Village of West Lafayette	2500090	4/29/2025	Response Call	813	Wind storm, tornado/hurricane assessment	4.65	
660, Oxford TWP	2500077	4/7/2025	Response Call	521	Water evacuation	14.40	
660, Oxford TWP	2500083	4/19/2025	Response Call	311	Medical assist, assist EMS crew	1.00	
661, Oxford TWP	2500089	4/29/2025	Response Call	813	Wind storm, tornado/hurricane assessment	4.05	
663, Oxford TWP	2500079	4/16/2025	Response Call	137	Camper or recreational vehicle (RV) fire	9.60	
671, Linton TWP	2500078	4/12/2025	Response Call	131	Passenger Vehicle Fire	7.67	
671, Linton TWP	2500080	4/16/2025	Response Call	322	Motor Vehicle Accident With Injuries	3.30	
Out Of District	2500076	4/7/2025	Response Call	733	Smoke detector activation due to malfunction	2.25	
Out Of District	2500082	4/18/2025	Response Call	141	Forest, Woods or Wildland Fire	17.25	
674, Village of Plainfield	2500074	4/1/2025	Response Call	611	Dispatched & Canceled En Route	1.58	
672, Linton TWP	2500084	4/21/2025	Response Call	324	Motor vehicle accident with no injuries.	8.13	
<b>April 2025: 18</b>							
				<b>Year-To-Date: 91</b>	<b>April 2025 Loss: \$0</b>		
				<b>Year-To-Date Loss: \$281,000.00</b>			
<b>April 2024: 21</b>							
				<b>Year-To-Date 2024: 75</b>	<b>April 2024 Loss: \$0</b>		
				<b>Year-To-Date Loss 2024: \$7,000.00</b>			
<b>Township</b>							
5	23	Village of West Lafayette					
3	19	Lafayette Township					
4	20	Oxford Township					
4	9	Linton Township					
0	9	White Eyes Township					
2	11	Out of District					
18	91	Totals				176.58	
<b>Per Call Payroll</b>							
November-24		\$1,800.00	Training Payroll	\$45.00	Total	\$1,845.00	
December-24		\$1,008.00		\$0.00		\$1,008.00	
January-25		\$1,632.00		\$0.00		\$1,632.00	
February-25		\$876.00		\$75.00		\$951.00	
March-25		\$2,856.00		\$45.00		\$2,901.00	
April-25		\$1,656.00		\$70.00		\$1,726.00	
<b>TOTAL</b>		<b>\$9,828.00</b>		<b>\$235.00</b>		<b>\$10,063.00</b>	
<b>Monthly Activities</b>							
				<b>Emergency Calls</b>	<b>FF Count</b>	<b>Hours</b>	
				Meetings	10	20	
				Vehicle & Equipment Maintenance	7	14	
				In Person Training	14	30	
				On-Line Training	15	15	
				Special Detail	0	0	
				Totals	183	176.58	



WEST LAFAYETTE POLICE DEPARTMENT  
MONTHLY ACTIVITY REPORT

MONTH: April 2025

<b>Calls For Service</b>	<b>800</b>
<b>Reports Taken</b>	<b>30</b>
<b>Felony Arrests</b>	<b>0</b>
<b>Misdemeanor Arrests</b>	<b>15</b>
<b>Juvenile Arrests</b>	<b>0</b>
<b>Traffic Stops</b>	<b>60</b>
<b>Citations Issued</b>	<b>11</b>
<b>Traffic Crashes</b>	<b>1</b>
<b>OVI Arrests</b>	<b>1</b>
<b>Warrant Arrests</b>	<b>1</b>
<b>Civil Paper Service</b>	<b>0</b>
<b>Fuel Used</b>	<b>\$ 1,133.57</b>

*Chief of Police Morgan E. Eckelberry*