

Record of Proceedings

Minutes of West Lafayette Village Council Regular Meeting

West Lafayette Village Council met in regular session on September 22, 2025 at 7:00 p.m. in the municipal building with Mayor Jessica Tubbs presiding.

Pledge of Allegiance

Prayer

Roll Call: Rich Wheeler, Brittany Howell, Christie Maurer, Adam Fisher, Tim Cheney and Jason Hursey were present. Officer Abner King and Tyler Maple were also present.

A motion was made by Jason Hursey and seconded by Adam Fisher to approve the minutes from the regular council meeting held on September 8, 2025. Roll call 6 yes.

Mayor's Correspondence: Mayor Tubbs reported receiving a letter and email from Richard and Emily Miller regarding Community Concern and Request for Collaboration on Park and Playground Safety. The letter detailed incidents occurring in the parks and on the new school playground involving troubling behavior by older youth. Mayor Tubbs highly recommended that those that witness such events that they call the Sheriff's office so that a deputy can be immediately dispatched and a record of the incident can be logged. School Superintendent Masloski has addressed a recent incident and banned those students from the playground.

Citizens' comments: None

Committee Reports:

Building and Property: Chairman Tim Cheney reported discussed replacing IT equipment and the old equipment needs to be declared surplus. A resident asked about putting in a mobile home at 6th St. and Center St. in an area that the mobile homes have been gone for quite a while, so it is passed the 90-day timeframe permitted to place another one. Village Administrator, Tammy Hicks, commented that the firewall, switches, phones and other IT equipment has been replaced. A motion was made by Adam Fisher and seconded by Tim Cheney to declare the old IT equipment as surplus. Roll call 6 yes.

Community & Business Development: No report.

Community Relations: Chairwoman, Brittany Howell reported that the Chamber Halloween party at Ridgewood Middle School will be held on Saturday, October 25th from 2-4pm and Trick-or-Treating will follow from 5:30-7pm. A Spooktacular Paint party will be held at the Wooly Pig on October 9, 2025 from 6-8pm. It will be \$25 per painting and proceeds will go towards improvements at Waterworks park such as the splash pad, ball fields, etc.

Community Revitalization: No report.

Record of Proceedings

Finance: Chairwoman Brittany Howell reported receiving the 2nd half of real estate tax money from the County Park Levy.

Fire Dependency Board: No report.

Ordinance: No report.

Park Board: Chairwoman Christie Maurer reported working with Ridgewood Recreation on 2 different grants for the ball fields, soccer field, restrooms, splash pad, trees, benches, walking path and picnic shelters. Residents are reminded that the parks close at dusk. There is one bathroom open at Waterworks. Please take care of the parks and new playground.

Planning Commission: No report.

Public Safety: Chairman Adam Fisher reported looking into grants to replace tasers and body cameras for the police department as the ones they currently have are nearing their end of life. A quote was received from Axon, the current supplier. Lt. Governor Tressle was at the Junior High School today to promote physical health to the students. The door alarms and camera systems for the village offices will be phased out and will be replaced with units compatible with the new phones. A new application for Safe Routes to Schools is being looked at that will cover 4th St., Union Ave. and Main St.

Public Works: Chairman Rich Wheeler reported discussing Ripple Lane that runs to the Wastewater plant was discussed and how it is not owned by the village. Solar panels for the lift stations, wastewater plant, and streetlights and applying for grants to cover the expense. Mosquito spraying will happen this week, weather permitting. The sewer outfall is coming along very well. Leaf pickup will be starting soon.

Records Retention: No report.

Rules: No report.

Department Reports:

Fire: No report.

Fiscal Officer: Fiscal Officer, Amy Bourne, reported Resolution 2025-43 will receive its third and final reading authorizing the village to apply for OPWC grants. Ordinance 2025-44 will receive its third and final reading to update the village purchasing policy and increase the spending limit to \$75,000 before projects have to go out to bid, to align more with the federal and state guidelines. Resolution 2025-45 will receive its third and final reading authorizing the village to sign agreements with Pepsi for full-service vending machines in the parks. Resolution 2025-47 will receive its third and final reading authorizing the village to apply for the Land and Water conservation fund program. Resolution 2025-48 will receive its third and final reading authorizing the village to apply for the AMLER grant. Those last 2 are to fund improvements at the parks. Ordinance 2025-49 will receive its second reading and is to amend the Village Employee Handbook. New policies were added that speak to Substance Abuse, Second Chance

Record of Proceedings

Policy, Employee Personal Development and Cell Phone Use. Resolution 2025-50 will receive its second reading to apply for grant funding through the Advanced Energy Fund grant for solar lighting and street lights. Resolution 2025-51 will receive its second reading authorizing the village to apply for TAP funding for a multi-use path on the north end of town towards SR 36. Resolution 2025-52 will receive its first reading authorizing the Mayor, Fiscal Officer and Fire Chief to sign fire contracts with the area townships for 2026. Resolution 2025-53 will receive its first reading to add funds. The Police Department was awarded a grant through the Coshocton Foundation in the amount of \$2,915 for radar speed signs and the money needs appropriated in the General Fund to purchase the signs. In the 203 Income Tax Street repair fund, \$50,000 is needed to cover the contingency portion of the current sidewalk project with TR Snyder. The Fire fund needs \$1,800 to cover purchasing new computers. With the switch to the new IT provider, it was learned that the majority of the village computers are on Windows 10, which will no longer be supported after next month. Resolution 2025-54 will receive its first reading and is to authorize re-allocation of funds within the sewer department for the purchase of a new grinder pump for Fresno. Bills were passed for approval.

Police: Patrolman Abner King reported that the Police Department was awarded a grant for radar speed signs through the Coshocton Foundation in the amount of \$2,915. He commented that he suggested to Chief to first use the signs on Union Avenue due to recent discussions at council meetings regarding speeding on that street. The signs are portable and can be moved throughout the village.

Solicitor: Village Solicitor, Joel Blue, had nothing to report.

Village Administrator: Village Administrator Tammy Hicks reported all of her topics were covered in the committee reports.

Introduction to ordinances and resolutions:

2025-43 A RESOLUTION AUTHORIZING THE MAYOR OF THE VILLAGE OF WEST LAFAYETTE TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION (OPWC) STATE CAPITAL IMPROVEMENT AND/OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE CONTRACTS AS REQUIRED Third Reading

A motion was made by Christie Maurer and seconded by Jason Hursey to adopt Resolution 2025-43. Roll call 6 yes.

2025-44 AN ORDINANCE TO AMEND THE VILLAGE OF WEST LAFAYETTE PURCHASING POLICY AND REPEALING ORDINANCES AND RESOLUTIONS IN CONFLICT THEREWITH Third Reading.

A motion was made by Christie Maurer and seconded by Adam Fisher to adopt Resolution 2025-44. Roll call 6 yes.

Record of Proceedings

2025-45 A RESOLUTION AUTHORIZING THE FISCAL OFFICER AND/OR VILLAGE ADMINISTRATOR TO EXECUTE ALL DOCUMENTS NECESSARY WITH G&J PEPSI-COLA BOTTLERS, INC. FOR THE PURPOSE OF RECEIVING FULL-SERVICE VENDING SERVICES FOR THE VILLAGE OF WEST LAFAYETTE, OHIO Third Reading

A motion was made by Christie Maurer and seconded by Jason Hursey to adopt Resolution 2025-45. Roll call 6 yes.

2025-47 A RESOLUTION AUTHORIZING THE OHIO MIDEASTERN GOVERNMENTS ASSOCIATION (OMEGA) AND THE VILLAGE ADMINISTRATOR TO PREPARE AND SUBMIT AN APPLICATION FOR THE LAND AND WATER CONSERVATION FUND PROGRAM THROUGH THE OHIO DEPARTMENT OF NATURAL RESOURCES Third Reading

A motion was made by Christie Maurer and seconded by Adam Fisher to adopt Resolution 2025-47. Roll call 6 yes.

2025-48 A RESOLUTION AUTHORIZING THE MAYOR AND/OR VILLAGE ADMINISTRATOR TO PREPARE AND SUBMIT AN APPLICATION FOR THE ABANDONED MINE LAND ECONOMIC REVITALIZATION, (AMLER) GRANT PROGRAM THROUGH THE OHIO DEPARTMENT OF NATURAL RESOURCES Third Reading

A motion was made by Christie Maurer and seconded by Brittany Howell to adopt Resolution 2025-48. Roll call 6 yes.

2025-49 AN ORDINANCE AMENDING THE EMPLOYEE HANDBOOK FOR THE VILLAGE OF WEST LAFAYETTE, OHIO AND REPEALING ORDINANCES AND RESOLUTIONS IN CONFLICT THEREWITH Second Reading

2025-50 A RESOLUTION BY THE COUNCIL OF THE VILLAGE OF WEST LAFAYETTE, COSHOCTON COUNTY, OHIO, AUTHORIZING AND DIRECTING THE VILLAGE ADMINISTRATOR TO SUBMIT A GRANT APPLICATION WITH THE OHIO DEPARTMENT OF DEVELOPMENT, FOR THE ADVANCED ENERGY FUND GRANT AND ONCE THE GRANT OFFER IS RECEIVED, FURTHER AUTHORIZING THE VILLAGE ADMINISTRATOR TO EXECUTE THE GRANT CONTRACT AND ALL RELATED DOCUMENTS AND AUTHORIZING THE VILLAGE OF WEST LAFAYETTE TO ACCEPT ANY GRANT MONEY AWARDED TO THE VILLAGE OF WEST LAFAYETTE AND DECLARING AN EMERGENCY Second Reading/Emergency

A motion was made by Christie Maurer and seconded by Tim Cheney to waive the three required readings for Resolution 2025-50. Roll call 6 yes.

A motion was made by Christie Maurer and seconded by Brittany Howell to adopt Resolution 2025-50. Roll call 6 yes.

2025-51 A RESOLUTION BY THE COUNCIL OF THE VILLAGE OF WEST LAFAYETTE, COSHOCTON COUNTY, OHIO, AUTHORIZING AND DIRECTING THE VILLAGE

Record of Proceedings

ADMINISTRATOR TO SUBMIT AN APPLICATION WITH THE OHIO DEPARTMENT OF TRANSPORTATION, FOR THE TRANSPORTATION ALTERNATIVES PROGRAM, (TAP) AND ONCE THE OFFER IS RECEIVED, FURTHER AUTHORIZING THE VILLAGE ADMINISTRATOR TO EXECUTE THE CONTRACT AND ALL RELATED DOCUMENTS AND AUTHORIZING THE VILLAGE OF WEST LAFAYETTE TO ACCEPT ANY MONTY AWARDED TO THE VILLAGE OF WEST LAFAYETTE, AND DECLARING AN EMERGENCY Second Reading/Emergency

2025-52 AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR, FISCAL OFFICER AND FIRE CHIEF TO SIGN FIRE CONTRACTS First Reading/Emergency

2025-53 A RESOLUTION TO AMEND THE 2025 PERMANENT APPROPRIATIONS ORDINANCE 2024-48, ADDING FUNDS First Reading/Emergency

A motion was made by Christie Maurer and seconded by Tim Cheney to waive the three required readings for Resolution 2025-53. Roll call 6 yes.

A motion was made by Christie Maurer and seconded by Adam Fisher to adopt resolution 2025-53. Roll call 6 yes.

2025-54 A RESOLUTION AUTHORIZING RE-ALLOCATION OF APPROPRIATION FOR THE VILLAGE OF WEST LAFAYETTE, OHIO First Reading/Emergency

A motion was made by Christie Maurer and seconded by Tim Cheney to waive the three required readings for Resolution 2025-54. Roll call 6 yes.

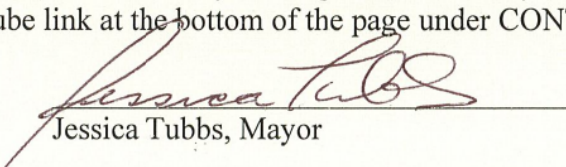
A motion was made by Christie Maurer and seconded by Tim Cheney to adopt Resolution 2025-54. Roll call 6 yes.

Other Business: Mayor Tubbs had no other business to discuss.

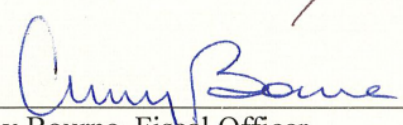
A motion was made by Jason Hursey and seconded by Adam Fisher to pay the bills. Roll call 6 yes.

A motion was made by Adam Fisher and seconded by Christie Maurer to adjourn until the next meeting on Monday, October 13, 2025, at 7:00 p.m. Roll Call 6 yes.

A full recording of this evening's minutes can be viewed by visiting www.westlafayettevillage.com and clicking on either the Facebook or YouTube link at the bottom of the page under CONTACTS.


Jessica Tubbs, Mayor

Attest:


Amy Bourne, Fiscal Officer